

**EAST BRADFORD TOWNSHIP
PARKS AND RECREATION BOARD
March 23, 2022 Minutes**

The East Bradford Township Parks and Recreation Board convened on Wednesday, March 23, 2022 at 7:00 p.m. in the township building, 676 Copeland School Road, West Chester, PA 19380. The agenda was posted on the front door of the township building and on the Township website at <https://www.eastbradford.org> as required by the Sunshine Law.

MEMBERS PRESENT:

Marianne Bausinger, Michael Colley, John Fidler (Chair), Harry Hatzipavlidis (Vice Chair), John Spangler, Judy Suska

MEMBERS ABSENT: Mark Beaugard, Matt Maturani

STAFF/PROFESSIONALS PRESENT:

Rich Phifer, Director of Property & Recreation
Tenley Adams, Property & Recreation Assistant, Secretary

OTHERS PRESENT:

Adam Pontzer, Eagle Scout candidate
Mark Pontzer

CALL TO ORDER:

The regular monthly meeting of the Parks and Recreation Board was called to order at 7:00 p.m. by Chairman Fidler.

PUBLIC COMMENT: None

APPROVAL OF MINUTES

Approval of the minutes from the January 26, 2022, meeting took place as Ms. Bausinger motioned to approve the minutes as written, the motion being seconded by Mr. Colley, and carrying with all in favor. No meeting was held in February.

EAGLE SCOUT CANDIDATE PRESENTATION

Eagle Scout Candidate Adam Pontzer proposed to construct and install a water trail kiosk at Shaw's Bridge Park. The kiosk would be placed near the kayak launch that will be built this summer. An inverted canoe would be utilized for the roof of the kiosk, bolted to supports that attach to the kiosk frame. The kiosk would provide a space for posting information about the Brandywine Creek Water Trail. On motion of Ms. Bausinger and seconded by Mr. Spangler, with all in favor, it was recommended to the Board of Supervisors that the kiosk be approved.

DRAFT TOWNSHIP EVENTS SOLICITING POLICY

Mr. Phifer reviewed a draft policy with the P & R Board concerning third party solicitations and advertisements at township recreation events. After review of the draft policy, Ms. Bausinger motioned, and Mr. Fidler seconded, with all in favor, that the draft policy be advanced to the Board of Supervisors for their review and approval.

SUMMER EVENTS SCHEDULE

Mr. Phifer noted that the summer concert series will begin on June 30th and continue every other Thursday through August 25th. The Trail Blazer Run will be held on June 16th. It was decided that the Township should attempt to have an ice cream truck available for the first couple of concerts to gauge whether or not that type of service is worthwhile to consider for future concerts.

SUMMER SEASONAL POSITION

Mr. Phifer reported that a part time summer seasonal position will be advertised to help with the monitoring of the parks this summer. It is anticipated that the seasonal employee will work roughly 20 hours per week, primarily on weekends, helping to ensure that park rules are being observed. The seasonal employee will frequently work alone but will also work alongside Mr. Phifer or Mrs. Adams at times. Mr. Hatzipavlidis suggested that advertisement of the seasonal position should be posted at West Chester University since many students are seeking summer employment this time of year.

TOWNSHIP WEBSITE UPGRADES

The township is in the process of migrating the website to a new platform. The upgrade will include software add-ons that cater specifically towards parks and recreational programming that will allow the public to reserve and pay for field and facility permits online. The transition is anticipated to occur by mid-year.

STARR FARM TRAIL SYSTEM MAP

Mr. Phifer presented a map of conceptual trail alignments for the Starr Farm property. Specifically, he hopes to complete installation of public trails on the eastern portion of the Starr Farm tract by the time that the Township begins to market the home and barn site for sale this summer.

PLUM RUN TREE PLANTING

The township, in coordination with the Brandywine Red Clay Alliance, will be planting trees along the Plum Run on Wednesday, May 11th and Thursday, May 12th from 9am to noon. Volunteers are needed to help and can register at: <https://bvarcva.formstack.com/forms/treeplantings>

MISCELLANEOUS BUSINESS

Mr. Hatzipavlidis wondered if trees could be planted to infill open gaps along the banks of the Brandywine Creek at Shaw's Bridge Park. Mr. Phifer replied that the West Chester Sunrise Rotary Club will be planting 250 trees at the park in April and that those gap areas would be targeted for infill.

It was suggested that a dog waste pot be placed at Mt. Bradford Preserve as the location is being used by many people with dogs who are not cleaning up after their pets.

The Board discussed the status of pickleball nets at East Bradford Park. Being that four nets are now provided in the lockbox for public use, the Board felt that this was sufficient in meeting any public need and there was no further discussion.

ADJOURN: On motion of Mr. Colley and seconded by Ms. Bausinger, the meeting adjourned at 8:15 p.m.

NOTICE: The next meeting of the Parks & Recreation Board is scheduled for Wednesday, April 27, 2022 at 7:00 p.m.

Respectfully submitted,

Tenley F. Adams
Secretary