

MINGIS, GUTOWSKI & COMPANY, LLP

Certified Public Accountants

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INDEPENDENT AUDITORS' REPORT

Board of Supervisors
East Bradford Township
East Bradford, PA 19380

We have audited the accompanying financial statements included in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, of East Bradford Township as of December 31, 2020 and for the year then ended.

Management's Responsibility for the Financial Report

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the financial reporting provisions of the Pennsylvania Department of Community and Economic Development and with the basis of accounting described below; this includes determining that the presentation and the use of the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Township's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the modified cash basis financial position of East Bradford Township as of December 31, 2020 and the revenue it received and expenditures it paid for the year then ended on the prescribed form in conformity with the basis of accounting described below.

Basis of Accounting

East Bradford Township's policy is to prepare its financial statements for inclusion in the Municipal Annual Audit and Financial Report (DCED-CLGS-30), a prescribed form, on a prescribed basis of accounting that demonstrates compliance with the modified cash basis and budget laws of the Department of Community and Economic Development, which is a special purpose framework other than accounting principles generally accepted in the United States of America. As permitted by DCED, East Bradford Township prepares its annual audit and financial report on the modified cash basis of accounting; consequently, certain revenue and related assets are recognized when received rather than when earned and certain expenditures are recognized when paid rather than when the liability is incurred. Additionally, in accordance with the prescribed accounting practices permitted by DCED, East Bradford Township does not include footnote disclosures. Our opinion is not modified with respect to this matter.

Restriction on Use

This report is intended solely for the information and use of management and the Supervisors of East Bradford Township and for filing with the Department of Community and Economic Development and the Office of the Prothonotary and should not be used by anyone other than these specified parties.

Mingis, Gutowski & Company, LLP

Media, Pennsylvania
March 15, 2021

Received by DCED:
Approved by DCED:

Governor's Center for Local Government Services
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225
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**2020 MUNICIPAL ANNUAL AUDIT
AND
FINANCIAL REPORT**

150245 EAST BRADFORD TWP, CHESTER COUNTY

EAST BRADFORD TWP, CHESTER County

BALANCE SHEET

December 31, 2020

		Governmental Funds				Proprietary Funds		Fid. Fund	Account Groups		Total
		General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	General Fixed Assets	General Long Term Debt	Memorandum Only
Liabilities and Other Credits											
260-269	Long-Term-Liabilities										
240-259	Current Portion of Long-Term Debt and Other Credits										
Total Liabilities and Other Credits		172,818									172,818

Fund and Account Group Equity											
281-284	Contributed Capital										
290.00	Investment in General Fixed Assets										
270-289	Fund Balance / Retained Earnings on 12/31	2,493,907	401,765	5,793,389		1,010,070					9,699,131
291-299	Other Equity										
Total Fund and Account Group Equity		2,493,907	401,765	5,793,389		1,010,070					9,699,131

TOTAL LIABILITIES AND FUND AND ACCOUNT GROUP EQUITY											9,871,949
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EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

State							
356.00	State Payments in Lieu of Taxes						
355.00	All Other State Shared Revenues and Entitlements	15,899					15,899
Total State		212,054	382,747				594,801

Local Government Units							
357.03	Highways and Streets						
357.00	All Other Local Governmental Units Capital and Operating Grants	476	108,697				109,173
358.00	Local Government Unit Shared Payments for Contracted Intergovernmental Services						
359.00	Local Governmental Units and Authorities Payments in Lieu of Taxes						
Total Local Government Units		476	108,697				109,173

Charges for Service							
361.00	General Government	187,042					187,042
362.00	Public Safety	158,484					158,484
363.20	Parking						
363.00	All Other Charges for Highway & Street Services						
364.10	Wastewater / Sewage (including connection / tapping fees, sewer usage charges, reserve capacity fee, etc.)				172,263		172,263
364.30	Solid Waste Collection and Disposal Charge (trash)						
364.60	Host Municipality Benefit Fee for Solid Waste Facility						
364.00	All Other Charges for Sanitation Services						
365.00	Health						
366.00	Human Services						
367.00	Culture and Recreation						
368.00	Airports						

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Charges for Service								
369.00	Bars							
370.00	Cemeteries							
372.00	Electric System							
373.00	Gas System							
374.00	Housing System							
375.00	Markets							
377.00	Transit Systems							
378.00	Water System							
379.00	All Other Charges for Service							
Total Charges for Service		345,526				172,263		517,789

Unclassified Operating Revenues								
383.00	Special Assessments							
386.00	Escheats (sale of personal property)							
387.00	Contributions and Donations from Private Sectors	1,125		2,350				3,475
388.00	Fiduciary Fund Pension Contributions							
389.00	All Other Unclassified Operating Revenues	3,153	773	640		420		4,986
Total Unclassified Operating Revenues		4,278	773	2,990		420		8,461

Other Financing Sources								
391.00	Proceeds of General Fixed Asset Disposition	400		328,896				329,296
392.00	Interfund Operating Transfers	220,250		550,000				770,250
393.00	Proceeds of General Long-Term Debt		6,100,000					6,100,000
394.00	Proceeds of Short Term-Debt							

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

REVENUES

Other Financing Sources								
395.00	Refunds of Prior Year Expenditures	47,210						47,210
Total Other Financing Sources		267,860	6,100,000	878,896				7,246,756

TOTAL REVENUES	5,126,807	7,643,036	1,082,794		178,438			14,031,075
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EXPENDITURES

General Government								
400.00	Legislative (Governing) Body	20,845						20,845
401.00	Executive (Manager or Mayor)	121,090						121,090
402.00	Auditing Services / Financial Administration	157,845	716	718		516		159,795
403.00	Tax Collection							
404.00	Solicitor / Legal Services	73,862				12,873		86,735
405.00	Secretary / Clerk							
406.00	Other General Government Administration	129,732	32,586					162,318
407.00	IT-Networking Services-Data Processing	65,336		17,093				82,429
408.00	Engineering Services	141,318				4,128		145,446
409.00	General Government Buildings and Plant	50,572		65,688				116,260
Total General Government		760,600	33,302	83,499		17,517		894,918

Public Safety

410.00	Police	1,481,972		31,836				1,513,808
411.00	Fire	381,649						381,649
412.00	Ambulance / Rescue	13,500						13,500
413.00	UCC and Code Enforcement	118,413						118,413

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Safety							
414.00	Planning and Zoning	214,313					214,313
415.00	Emergency Management and Communications	1,500					1,500
416.00	Militia and Armories	1,932					1,932
417.00	Examination of Licensed Occupations						
418.00	Public Scales (weights and measures)						
419.00	Other Public Safety						
Total Public Safety		2,213,279		31,836			2,245,115

Health and Human Services							
420.00-425.00	Health and Human Services	2,500					2,500
Total Health and Human Services		2,500					2,500

Public Works - Sanitation							
426.00	Recycling Collection and Disposal						
427.00	Solid Waste Collection and Disposal (garbage)	7,937					7,937
428.00	Weed Control						
429.00	Wastewater / Sewage Treatment and Collection						
Total Public Works - Sanitation		7,937					7,937

Public Works - Highways and Streets							
430.00	General Services - Administration	566,725		19,037			585,762
431.00	Cleaning of Streets and Gutters						
432.00	Winter Maintenance – Snow Removal	10,367	8,607				18,974
433.00	Traffic Control Devices	7,182	22,790				29,972
434.00	Street Lighting						

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Public Works - Highways and Streets								
435.00	Sidewalks and Crosswalks							
436.00	Storm Sewers and Drains	13,215						13,215
437.00	Repairs of Tools and Machinery	1,070						1,070
438.00	Maintenance and Repairs of Roads and Bridges	40,707	10,500	48,824				100,031
439.00	Highway Construction and Rebuilding Projects	368	311,950	23,805				336,123
Total Public Works - Highways and Streets		639,634	353,847	91,666				1,085,147

Other Public Works Enterprises								
440.00	Airports							
441.00	Cemeteries							
442.00	Electric System							
443.00	Gas System							
444.00	Markets							
445.00	Parking							
446.00	Storm Water and Flood Control							
447.00	Transit System							
448.00	Water System							
449.00	Water Transport and Terminals							
Total Other Public Works Enterprises								

Culture and Recreation								
451.00	Culture-Recreation Administration							
452.00	Participant Recreation							
453.00	Spectator Recreation							
454.00	Parks	157,626		110,124				267,750

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Culture and Recreation							
455.00	Shade Trees						
456.00	Libraries	10,000					10,000
457.00	Civil and Military Celebrations						
458.00	Senior Citizens' Centers						
459.00	All Other Culture and Recreation	9,364					9,364
Total Culture and Recreation		176,990		110,124			287,114

Community Development							
461.00	Conservation of Natural Resources		6,198,602				6,198,602
462.00	Community Development and Housing						
463.00	Economic Development						
464.00	Economic Opportunity						
465-469	All Other Community Development						
Total Community Development			6,198,602				6,198,602

Debt Service							
471.00	Debt Principal (short-term and long-term)		745,000	80,000			825,000
472.00	Debt Interest (short-term and long-term)		131,507	18,503			150,010
475.00	Fiscal Agent Fees		42,425				42,425
Total Debt Service			918,932	98,503			1,017,435

Employer Paid Benefits and Withholding Items							
481.00	Employer Paid Withholding Taxes and Unemployment Compensation	92,874					92,874
482.00	Judgments and Losses						
483.00	Pension / Retirement Fund Contributions	165,866					165,866

EAST BRADFORD TWP, CHESTER County
STATEMENT OF REVENUES AND EXPENDITURES

December 31, 2020

Governmental Funds				Proprietary Funds		Fiduciary Fund	Total
General Fund	Special Revenue (Including State Liquid Fuels)	Capital Projects	Debt Service	Enterprise	Internal Service	Trust and Agency	Memorandum Only

EXPENDITURES

Employer Paid Benefits and Withholding Items

484.00	Worker Compensation Insurance	28,883						28,883
487.00	Other Group Insurance Benefits	335,363						335,363
Total Employer Paid Benefits and Withholding Items		622,986						622,986

Insurance

486.00	Insurance, Casualty, and Surety	89,783						89,783
Total Insurance		89,783						89,783

Unclassified Operating Expenditures

488.00	Fiduciary Fund Benefits and Refunds Paid							
489.00	All Other Unclassified Expenditures	217						217
Total Unclassified Operating Expenditures		217						217

Other Financing Uses

491.00	Refund of Prior Year Revenues							
492.00	Interfund Operating Transfers	550,000	122,000	88,250		10,000		770,250
493.00	All Other Financing Uses							
Total Other Financing Uses		550,000	122,000	88,250		10,000		770,250

TOTAL EXPENDITURES	5,063,926	7,626,683	503,878		27,517			13,222,004
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EXCESS/DEFICIT OF REVENUES OVER EXPENDITURES	62,881	16,353	578,916		150,921			809,071
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EAST BRADFORD TWP

December 31, 2020

DEBT STATEMENT

OUTSTANDING BONDS AND NOTES

Listed below are all currently outstanding bond and note issues according to our files, excluding bond issues redeemed or refunded and defeased. Please show the principal payments and make any other necessary corrections and additions.

Purpose	Bond (B) Capital Lease (C) Lease Rental (L) Note (N)	Issue Year (yyyy)	Maturity Year (yyyy)	Original Amount of Issue	Outstanding Beginning of Year (1)	Principal Incurred This Year	Principal Paid This Year	Current Year Accretion on Compound Interest Bonds	Outstanding at Year End (1)	Plus (less) Unamortized Premium (Discount)	Total Balance
General Obligation Bonds and Notes											
G.O. Bond	Bond	2013	2028	5,025,000	875,000		430,000		445,000		445,000
G.O. Bond	Bond	2017	2028	4,090,000	4,015,000		30,000		3,985,000		3,985,000
G. O. Bond	Bond	2020	2040	6,100,000	0	6,100,000	0		6,100,000		6,100,000
Revenue Bonds and Notes											
Guaranteed Revenue Note	Note	2002	2023	12,000,000	1,513,000		365,000		1,148,000		1,148,000
Lease Rental Debt											
Other											

(1) - excludes unamortized premium/discount

Total bonds and notes outstanding	11,678,000
Capitalized lease obligations	0
Net debt	11,678,000

EAST BRADFORD TWP, CHESTER County
STATEMENT OF CAPITAL EXPENDITURES

December 31, 2020

Category	Capital Purchases	Capital Construction	Total
Community Development			
Electric			
Fire			
Gas System			
General Government	100,474		100,474
Health			
Housing			
Libraries			
Mass Transit			
Parks		108,542	108,542
Police	31,836		31,836
Recreation			
Sewer			
Solid Waste			
Streets / Highways	67,265	311,950	379,215
Water			
Other: Property Acquisition	6,198,602		6,198,602
TOTAL CAPITAL EXPENDITURES	6,398,177	420,492	6,818,669

EMPLOYEE COMPENSATION

Total salaries, wages, commissions, etc. paid this year (including all employees and elected officials)

1,198,819

December 31, 2020

NOTES / COMMENTS

- 1-Other Current Assets and Other Current Liabilities represent deposits of \$172,818 held on behalf of developers
- 2-General Fixed Asset Dispositions includes \$328,896 relating to sale of the Township's sewer system
- 3-Conservation of Natural Resources included \$6,198,602 to acquire property for open space