

**East Bradford Township
Historical Commission Minutes
January 16, 2018**

REGULAR BUSINESS MEETING:

The January 2018 meeting of the Historical Commission (HC) of East Bradford Township, Chester County, PA was held on Tuesday, January 16, 2018 in the McCardle Meeting Room in the Township Building, 666 Copeland School Road, West Chester, and Chester County, Pa., 19380-1822.

Commission Members present:

Mary Sue Boyle, Chair
Richard (Rich) Gallagher
Beth Bertheaud
Jean Renshaw
John Marshall

Commission Members not present:

Ann Armstrong

Supervisor In Attendance:

J. Patrick Davis

Staff/professionals present:

Melissa Needles, Codes Enforcement Officer

Also in attendance Advisory Boards and Commissions (ABC's): None.

Others/ Citizens/ Residents in attendance: (*with those noted below in the body of the Minutes*):

Chair Boyle called the meeting to order at approximately 07:00 p.m.

PUBLIC COMMENT: *Sunshine Law, Act 93, as amended, requires public comment prior to official action.*

None offered / received at this time.

REPORTS/ ANNOUNCEMENTS/ CORRESPONDENCE/ PRESENTATIONS: None

MINUTES:

The Historical Commission, on motion of Jean Renshaw, seconded by Mary Sue Boyle, with all in favor, approved the minutes from the November 21, 2017 meeting. The minutes (and copies) are available for review at the Township Building or at www.eastbradford.org.

EXECUTIVE SESSION: None scheduled at this time.

Reports: None

Announcements/Correspondence: None

Public Hearings: None

OLD BUSINESS:

Chair Boyle advised the Commission that Richard (Rick) Kirijan has resigned at the end of his term. Chair Boyle made a motion to recommend appointment of Seth Whitelaw to fill the vacancy. Beth Bertheaud seconded the motion and the motion passed with all in favor.

Cornwall Zoning Relief – Historic Resource Impact Study

The Impact Study was made available to Commission members to review prior to the meeting. John and Mose Cornwall were present to discuss their application for zoning relief. John relayed that there will not be any further subdivision on the lot being increased to 10 acres. They will be recording such in the deed. Discussion was then held on where the house would be located within these 10 acres. John Cornwall believes this will be located close to the tree line, as well as the non-historic house on the adjoining lot. The impact study recommends that the owner come back to the Historic Commission with plans but it was acknowledged that there is no legal requirement for this action. Members of the Historic Commission agreed that this reconfiguring of the lot lines would have no impact on the three historic resources nearby. Jean Renshaw made a motion to recommend approval, Chair Boyle seconded, the motion passed with all in favor.

After Mose and John Cornwall left the meeting, additional discussion was held regarding the creation of Design Guidelines, which are, required as part of the Certified Local Government criteria. Once the Guidelines are developed, the Commission will need to determine if an amendment to the ordinance is needed to include the Design Guidelines requirement for applicants coming before the Historical Commission.

Toll/Tigue Settlement

The Settlement Agreement was made available to the Commission members for their review prior to the meeting. Supervisor Davis advised the Commission that this settlement has been signed. Jean Renshaw asked if a Historic Resource Study will be required because of the barn. Melissa Needles replied if the settlement says they do not have to submit a Historic Impact Study then it would not be required.

Toll/Daily Local News Status

No further update from the November meeting. The Commission is invited to share comments at the Planning Commission meeting on January 23rd at 7:30 p.m.

NEW BUSINESS:

West Chester Play School – Sign Variance – 725 West Miner Street

Erin Neurobr and Melissa Markell were present to request permission to change how the sign for the Play School is displayed. Currently the sign is flat against the house and not very easily seen. They would like to put an L bracket on the building so that the sign hangs perpendicular to the building. The sign will be 24” x 22” and they brought with them an image of the proposed sign. Chair Boyle made a motion to approve this request, seconded by Rich Gallagher, the motion passed with all in favor.

Certified Local Government Report

Chair Boyle will be working on this over the coming weekend. She requested that all members of the Commission email her with their continuing education credit hours for inclusion in the report.

NEXT MEETING: The next meeting of the Historical Commission will be on Tuesday, February 20th, 2018 at 7:00 p.m.

MEETING ADJOURNED: 7:57 p.m.

Beth Beutheaud
Acting Secretary of the Historical Commission