

**East Bradford Township
Board of Supervisors
Work Session Meeting Minutes
April 9, 2019**

The April work session meeting of the East Bradford Township Board of Supervisors (BOS) was held on April 9, 2019 in the East Bradford Township Building, 666 Copeland School Road, West Chester, County of Chester, PA 19380-1822.

Board members present:

Vincent M. Pompo, Esquire, Chair
John Snook, Vice Chair
J. Patrick Davis, Member

Board members absent: None

Staff/Professionals present:

Mandie Cantlin, Township Manager/Secretary
Melissa Needles, Zoning Officer
Rich Phifer, Property and Recreation Director
Ross Unruh, Esquire, Township Solicitor

Staff/Professionals absent:

Mark Lucas, P.E., Township Engineer
Michael P. Lynch, Director of Finance
John Carroll, Director of Public Works

Two guests were in attendance.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chair Pompo.

PUBLIC COMMENT: None

EXECUTIVE SESSION: The Board of Supervisors convened in executive session from 6:30 p.m. to 7:00 p.m. to discuss real estate and litigation matters. All Supervisors were in attendance along with staff.

BUSINESS

1. B&B Event Ordinance – During the work session on April 4, the Board agreed to table this ordinance. The Board reviewed an updated draft of the ordinance. During discussion, Board members suggested drafting the ordinance to incorporate the current B&B Estate-type use, allow use of accessory structures, and provide for some sort of buffer/setback from adjacent residential homes. There was discussion about arterial and collector roads.
2. St. Agnes Property – In December, the Supervisors granted a 90-day extension to submit the necessary paperwork for the erosion and sedimentation permit. The Board was in receipt of another time extension request from the property owner, who is working with the Fire Company to locate a stormwater basin on their property. They are also working with the Borough to try and use this basin to offset their stormwater assessment for the Parish campus. The Board did not grant an extension but rather asked the property owner for a commitment to satisfy East Bradford's stormwater requirements. This will be on the Board's May 9 work session agenda for further consideration.
3. 1323 Circle Drive – The Township is in receipt of a variance request for 1323 Circle Drive. The applicant is seeking relief for setback encroachment to construct a stand-alone garage on the property. Mr. Snook made a motion to remain neutral on the application, provided the Zoning Hearing Board condition any approval on the stipulation that the new garage must be accessed from the existing driveway; no new access will be granted from Circle Drive. Further, this restriction shall be memorialized in declaration form and recorded with the Recorder of Deeds. Mr. Davis seconded the motion. There was no further discussion and the motion passed unanimously.

4. 2019 Road Program – The Township is in receipt of one bid for fuel from Reilly and Sons:

Approx. Quant.	Descript.	Unit	Total
3400 gal	89 Octane Gas	2.135	\$7,259.00
6500 gal	2% Bio Diesel	2.071	\$15,086.50

Mr. Davis made a motion to award the bid for fuel to Reilly and Sons in the amounts outlined in the bid. Mr. Snook seconded the motion. There was no discussion and no public comment. The motion passed unanimously.

5. Tree Assessment along Roads – This item was not discussed.

ADJOURNMENT / CONTINUANCE: At approximately 7:00 p.m. the Board unanimously agreed to adjourn the meeting.

Mandie Cantlin
Secretary