

East Bradford Township Board of Supervisors Work Session Meeting Minutes February 9, 2021

The February work session meeting of the East Bradford Township Board of Supervisors (BOS) was held on February 9, 2021. In an effort to minimize public exposure to COVID-19 and maintain social distancing, the meeting was held via Zoom teleconferencing. A public notice was published in the Daily Local News on January 26, 2021. The agenda and dial in numbers were posted on the Township website at <https://www.eastbradford.org/government/boards-commissions/> on February 5, 2021.

Board members present:

Vincent M. Pompo, Esquire, Chair
John Snook, Vice Chair
J. Patrick Davis, Member

Board members absent: None

Staff/Professionals present:

Mandie Cantlin, Township Manager/Secretary

Staff/Professionals absent:

Randy Behmke, Director of Public Works
Andrea Campisi, Director of Planning and Zoning/Codes Enforcement Officer
Rich Hicks, Building Code Official/Fire Marshal/ Deputy Zoning Officer
Peggy Lennon, Director of Finance
Mark Lucas, P.E., Township Engineer
Rich Phifer, Property and Recreation Director

No guests were in attendance.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chair Pompo.

PUBLIC COMMENT: No comments were received during the meeting and no comments were received in advance of the meeting.

BUSINESS

1. Pension Plan – Ms. Cantlin distributed three pension illustrations from Summit that use 8% Township contribution and recognize the 457 plan. The Board was generally supportive of the 8% contribution but inquired about incorporating an escalator to reflect tenure (e.g. starting below 8% and graduating to a level at or above 8% around 20 years of service). How would this type of approach impact cost to the Township and would this be an adequate incentive for employees? The Board also asked what happens to Township contributions if an employee leaves before completing the vesting period.
2. Competitive Electricity Bid Analysis –The three-year term the Township had to procure energy has expired. In working on a new agreement, the EAC is recommending a two-year term (in recognition of the potential for a PPA with the West Chester Council of Governments). Also, the EAC is recommending a 100% wind power agreement, which would cut into the Township savings by about \$200/year. The Board was supportive of a two-year agreement with 100% renewable wind. Ms. Cantlin presented the Board with a draft Transaction Confirmation, which will be completed with final pricing once authorized by the Board. (The pricing is finalized on the day the agreement is executed.) Mr. Snook made a motion to authorize the Township Manager to execute a two-year agreement with Constellation. Mr. Davis seconded the motion. There was no discussion and no public comment and the motion passed unanimously.
3. Verizon Franchise Agreement – The Township is in receipt of an updated Franchise Agreement with Verizon. The agreement was negotiated by Cohen Law Group in conjunction with 22 other Chester County municipal agreements. Each municipality is required to adopt the updated franchise agreement via ordinance. Mr. Snook made a motion to authorize advertisement of the ordinance. Mr. Davis seconded the motion. There was no discussion and no public comment and the motion passed unanimously. This is scheduled for a hearing in March.

EXECUTIVE SESSION: The Board met in executive session with staff from 6:15 p.m. to 6:35 p.m. to discuss personnel matters.

Due to scheduling challenges, the Board reconvened the public meeting to take action on the consent agenda scheduled for the 7:00 p.m. Regular Meeting.

Mr. Snook made a motion to approve the consent agenda, consisting of:

1. Minutes from:
 - a. January 4, 2021 4:00 pm (organization meeting)
 - b. January 12, 2021 6:00 pm (work session)
 - c. January 12, 2021 7:00 pm (regular meeting)
 - d. February 3, 2021 12:00 pm (work session)
2. Recognition of Executive Sessions on:
 - a. February 3, 2021 (real estate, personnel)
3. Bills to Pay and Financial Report for February 2021
4. Resolution 06-2021 Records Disposition

Mr. Davis seconded the motion. There was no discussion and no public comment. The motion passed unanimously.

PUBLIC COMMENT: None

NEXT MEETING: The Board agreed to cancel the 7:00 p.m. Regular Meeting. The next meeting of the Board of Supervisors is scheduled for March 3, 2021 at 12 noon.

ADJOURNMENT / CONTINUANCE: At approximately 6:40 p.m. the Board unanimously agreed to adjourn the meeting. There was no discussion and no public comment, and the motion passed unanimously.

Mandie Cantlin, Secretary